

2020 Five Rivers Partnership for Future Ready Pathways

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Educator Externship Contract

Congratulations on being selected to participate in the 2020 Five Rivers Partnership Educator Externship. For this program, you will be considered an independent contractor. To clarify expectations of the partnership and participant, please read the entire contract.

Participant agrees to:

- Complete a W9 form and submit to Douglas-Cherokee prior to the beginning of the externship program.
- Participate in all the various events of the week.
- Purchase safety shoes or boots to wear during the two day industry visit and the group tours to industry. Participants will not be reimbursed for the footwear.
- Complete all externship activities in order to qualify for the stipend.
- Participate in developing and presenting group presentations.
- Complete survey prior to the end of the program in order to help facilitate improvements for the next year.

The Partnership will:

- Provide a stipend to each participant in the amount of \$1,250 for successfully completing all of the activities planned and provided by the externship program.
- Douglas Cherokee Economic Authority, Inc. will distribute the stipends by mail.
- Douglas Cherokee Economic Authority, Inc. will also provide Form 1099 Misc and the participant will be responsible for paying any taxes that may apply.

Current plans for the Externship week:

Day 1) Visit to the TCAT Morristown main campus for a panel discussion on manufacturing and campus tour.

Day 2 and 3) Participants, in groups of four, will be assigned a manufacturing employer where you will spend two full eight hour days exploring all aspects of the manufacturing process at the facility.

- Participants will be required to provide their own transportation.
- There is no provision for reimbursement for transportation.
- Start and quit times will be determined by the facility.

Day 4) Participants will tour two different manufacturing facilities.

Day 5) All participants will come together at a single location in the a.m. to prepare their presentations . After a break for lunch, participants will reconvene to present their impressions to the public and regional stakeholders.

Please sign below to indicate you agree with the above conditions and return the signed document to the Five Rivers Partnership for Future Ready Pathways. You will be provided a copy for your records.

Educator Participant Signature:

_____/_____/_____
Printed Name Signature Date

Five Rivers Partnership for Future Ready Pathways Representative Signature:

_____/_____/_____
Printed Name Signature Date